

CLASS – X SESSION 2021-2022**Total Marks: 100 (Theory-50+Practical-50)****INFORMATION TECHNOLOGY (402) Class X
(Session 2021-22)**

	TERM	UNITS	NO. OF HOURS for Theory and Practical 200		MAX. MARKS for Theory and Practical 100
Part A	Employability Skills				
	TERM I	Unit 1 : Communication Skills-II	10		5
		Unit 2 : Self-Management Skills-II	10		
		Unit 3 : Information and Communication Technology Skills-II	10		
	TERM II	Unit 4 : Entrepreneurial Skills-II	15		5
Unit 5 : Green Skills-II		05			
		Total	50		10
Part B	Subject Specific Skills		Theory (In Hours)	Practical (In Hours)	Marks
	TERM I	Unit 1: Digital Documentation (Advanced)	12	18	8
		Unit 2: Electronic Spreadsheet (Advanced)	15	23	10
		Unit 3: Database Management System	04	07	02
	TERM II	Unit 3: Database Management System	14	20	10
		Unit 4: Web Applications and Security	15	22	10
			Total	60	90
Part C	Practical Work				
		Practical Examination • Advanced Documentation: 5 Marks • Advanced Spreadsheets: 5 Marks • Databases : 10 Mark			20
		Viva Voce			10
		Total			30
Part D		Project Work/Field Visit Any Interdisciplinary Real World Case Study to be taken. Summarized data reports of same can be presented in base. Input should be taken using forms and output should be done using reports using base. Documentation of the case study should be presented using writer.			10
		PORTFOLIO/ PRACTICAL FILE: (Portfolio should contain printouts of the practical done using Writer, Calc and Base with minimum 5 problems of each)			10
		Total			20
		GRAND TOTAL	200		100

